



RIAC CHAIR

CHAIR DUTIES

KRS 200.509

Facilitates the RIAC meeting

- Follows Robert's Rules of Order
- Remains neutral in discussion
- Votes as a tie-breaker, when necessary
- Keeps the meeting rolling, ensuring meeting focus and timeliness
- Promotes active member engagement during meetings

Supports the LRC by:

- Helping to develop the monthly agenda
- Assists with brainstorming during strategic planning

Attends quarterly RIAC Leader Peer Group meetings with the LRC

Attends SIAC meetings, quarterly at minimum, as an observer

Any member of the RIAC can serve in the role of Chair. The Chair is selected by majority vote of the RIAC.

Robert's Rules Promote:

- Effective, purposeful & fair meetings
- Equality of voting/majority vote rules
- All voices are heard

**95% OF THE
CHAIR DUTIES
ARE PERFORMED
AT THE RIAC
MEETING**